



# Human Resources Newsletter

## September 2001 News

### **What's New, What's Hot:**

Retirement Act 844 became effective July 1, 2001. It allows an employee to retire with 10 years of service at age 50 or 20 years of service at any age, between July 1, 2001 and December 31, 2002, with an actuarially reduced benefit. For more information contact Paula Berwick at 225-379-1229.

### **Special Events:**

- Labor Day Holiday – September 3.
- Retirement workshop at District 62 – September 6.
- Nominations for Employee Recognition Awards – due September 10
- Civil Service Commission hearing – September 11-12.
- SCHR meeting - September 19

### **Training:**

The New Employee Orientation for HQ Baton Rouge will be on September 12 at 8:30 a.m.

### **Compensation Unit:**

The SCHR met August 1, 2001, to review and prioritize new job study requests resulting from the HR Needs Assessment Survey distributed earlier this year. The following were deemed “high priority” for the FY01/02 Work Plan:

- Real Estate Job Study/Reorganization
- Establishment of new jobs/organizational structure under Deputy Assistant Secretary, OPW Intermodal Division
- Public Transportation Series Job Study
- Environmental Impact Job Study
- Premium Payment Request for Employees in the Soils Exploration Unit
- Attorney Series Job Study
- Compliance Programs Series Job Study
- DOTD Safety/Compliance Training Series Job Study
- Bridge and Marine Administrator and Assistant Administrator Job Study
- Job Studies **currently underway**, carried over from last FY, are:
  - Engineering Technician
  - Generic Clerical
  - Landscape Architect Series
  - Professional Land Surveyor Series
  - Budget Series
  - Contract/Grants Reviewer Series